Position Title: Graduate Teaching Assistant

Reports to: Chair of Science Education

Terms of Employment:
- For the fall semester: 20 hours per week for a full assistantship or 10 hours per week for a half-time assistantship, beginning August 24, 2015 and ending December 18, 2015. Does not include the week of Thanksgiving Break.
- For the spring semester: 10 hours per week for a half-time assistantship or 20 hours per week for a full-time assistantship, beginning January 11, 2016 and ending May 6, 2016. Does not include the week of Spring Break.

Compensation:
- Full assistantship salary is $4,920 per semester and Half-time assistantship salary is $2,460 per semester.
- Salary will be prorated weekly for late start.
- Graduate Assistants may qualify for in-state tuition and fees.
- Graduate Assistants receive University holidays and do not work during Thanksgiving Break, Spring Break, or the interims between semesters.
- Tuition Scholarships may be applied for and awarded separately.
- For more information on the Graduate Assistantship System and procedures: http://www.grad.uni.edu/assistantships/

Position Description:
As a teaching assistant, you will be assigned to help with either Inquiry into Physical Science or Inquiry into Life Science, both Liberal Arts Core courses that are required on the Elementary Education Major.

Your role as a teaching assistant will include:
Prepping the materials for each week’s labs and classroom activities
Attending class sessions and assisting in laboratory and classroom activities
Meeting with the instructors on a regular basis
Grading homework, course assignments and/or possibly unit exams
Entering assignment grades
Meeting with students during office hours or as arranged
Helping students with special needs
As your experience as a graduate teaching assistant increases we would like you to:
Conduct lab or classroom sessions
Lead or participate in class discussions
Teach class when the instructor is unavailable
Act as a role model during class for inquiry-oriented teaching

Qualifications:
- Must be a full-time, degree-seeking student in the MA in Science Education graduate program.
- Must be enrolled in 9 graduate credits each semester of assistantship.
- Maintain a Plan GPA of at least 3.00. First semester graduate students must have an undergraduate GPA of at least 3.00.
- B.A. or B.S. degree in one of the physical sciences or biology is preferred.

Application Process and Deadline: To apply email the completed Application Form for Graduate Assistantship (available at http://www.grad.uni.edu/assistantships) and have two reference letters sent to Lori Wurtz, Science Education Secretary, via email to lori.wurtz@uni.edu.

Applications received by March 15 will be given preferential consideration.